



NOTICE OF JOB VACANCY

Chugachmiut, the Native tribal consortium serving the Chugach Region, is recruiting for a:

Community & Family Services Division Director

Locations: Anchorage or Seward, AK

Salary: DOE

FLSA: Exempt

Employment Status: Full-time

Number of Positions: One

Opening Date: 04/08/2024

Closing Date: Opened until filled

Summary:

Reporting to the Executive Director and the Deputy Director, the Community & Family Services Division Director provides supervision, direction, and management for the Behavioral Health Department staff and services. Work collaboratively with other Health Services staff to oversee integrated, comprehensive, holistic behavioral health and other community services. The Community & Family Services Division Director ensures all communications for which responsible, both written and verbal, meet the highest standards of confidentiality, accuracy, and professionalism. Provides administrative supervision and direction for Behavioral Health clinicians responsible for developing, ensuring delivery, and maintaining regional behavioral health services. Ensure that clinicians provide culturally appropriate behavioral health clinical services to all communities. Oversees appropriate and relevant referrals for ongoing care and support. Provide knowledgeable oversight in the provision of crisis interventions.

Qualifications:

- A master's degree in a Behavioral Health related field, such as social work or psychology, with appropriate Alaska licensure.
- Licensed Clinical Social Worker preferred.
- Certification in Chemical Dependency or ability to obtain (minimum of CDC I).
- Five years of work experience in behavioral health services, social services, or other related agencies, with a minimum of two years at a supervisory level.
- Experience in Grant writing and administration preferred.
- Experience in public health program planning, development, implementation, and execution.

Work Hours:

The hours of work are Monday to Friday, 8:30 a.m. to 5:00 p.m., with an hour for lunch. This is a full-time position, working 37.5 hours per week and 1950 hours per year. Chugachmiut maintains a non-smoking and drug/alcohol-free work environment.

Benefits:

Full benefits paid: health, Rx, dental, paid half-dependent coverage, short and long-term disability, life, and 12 paid holidays. Personal leave: 1st -3rd years 20 days per year, 4th year 26 days per year, 5th year 29.5 days per year. Retirement: 401(a) Pension Plan 8% by employer & 403 (b) TDA & Roth contributions, a subsidized gym membership, among many other benefits.

Application:

Resumes not accompanied by Chugachmiut's online application for employment will not be accepted. Application & position descriptions may be obtained by visiting Chugachmiut online at <https://www.vscyberhosting.com/Chugachmiut/>

For any questions, please e-mail Employment@Chugachmiut.org.

E-Verify:

Chugachmiut participates in E-Verify and will provide the federal government with the Form I-9 information to confirm authorization to work in the United States once a candidate is hired. If E-Verify cannot confirm authorization to work, written instructions will be provided, and an opportunity to contact the Department of Homeland Security or Social Security Administration for resolution.

This description is intended to describe the essential job functions and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities, and requirements of a person so classified. Other functions may be assigned, and management may, with or without notice, add or change the duties at any time. Employees are employed "at will".